Role Title: Mini-University Team Leader

| Duration of contract: March 22nd – August 20th 2021 | Supervisor:  
| Rate: $18.00/hr plus 13% vacation pay | Zeeta Lazore Cayuga, Community Enhancement Coordinator, Indigenous Student Centre, Office of Indigenous Initiatives  
| 35 hr/wk, up to 40 | Email: zlazorec@uwo.ca |

Position Summary

The Mini-University Team Leader will lead the organization and delivery of all aspects of the virtual Mini-University Summer Program under the guidance of the Community Enhancement Coordinator, Zeeta Lazore Cayuga. The Mini-U Team Leader will provide continuous care for Indigenous youth during the program sessions and supervise the Youth Mentors (five positions). The incumbent will offer leadership and energetic engagement and encourage youth to participate in all Mini-University activities meaningfully. This role is also responsible for assisting in training five Youth Mentors and taking the Community Enhancement Coordinator's place when they are not present. This position will support the supervision of all aspects of the staff and student experience, acting as a point-of-contact for staff, youth, and partners alike in executing the Mini-University program. Staff may be required to work virtually through their contract.

Qualifications

The following are the minimum qualifications needed to fulfill the job:

- Previous experience working in a leadership or co-leadership position, particularly Western's Indigenous Student Centre Mini-U Program, is preferred
- Experience working with Indigenous youth in a group and educational setting is required.
- Understanding of educational barriers that exist for Indigenous youth and families.
- Demonstrated knowledge of First Nations, Métis and Inuit communities and organizations.
- Must be currently enrolled in post-secondary education.
- Awareness of and sensitivity of the diverse nature of Indigenous cultures.
- Experience leading teams, delegating, supervising and coaching others for performance
- Experience working in online environments
- Able to maintain and promote confidentiality.
- Able to keep healthy and professional working relationships and model open communication with students, staff and community partners.
- Experience coordinating and delivering youth programming, training, facilitating and public speaking.
- Able to work effectively under pressure and manage diverse needs.
- Able to work well with others, maintain open and effective communication with all staff.
- Applicants of First Nations, Métis and/or Inuit (FNMI) ancestry is a priority.

Requirements

- Must attain Vulnerable Sector Screening.
• Submission of a complete application form with resume and cover letter.
• Two references and contact information.
• Must be available during program dates

**Application deadline:** Friday, February 19th, 2021

*Please note, the Team Leader will be required to work 24 hours per week between March 22nd, 2021 - April 30, 2021; and 35 hours per week starting May 1 - August 20th, 2021.*